

Coaching Terms and Fees

SERVICES PROVIDED

The Coach agrees to provide coaching services to the Client. Services may include but are not limited to:

- Reviewing and providing feedback on written work.
- Offering guidance on writing techniques, structure, and style.
- Offering guidance on publishing options and processes.
- Assisting with brainstorming and idea generation.
- Providing accountability and support throughout the writing, editing, and/or publishing processes.

FEES

Payment will be made in full prior to the commencement of each reading/discussion session.

The Client agrees to pay the Coach for the services provided at the following rates:

- Initial non-refundable retainer fee of \$400 at the time of the signing of this agreement.
- Discussion sessions: \$200/hour.
- Reading time: \$100/hour.

SCHEDULING

Coach must receive a minimum of 1 week to read Client's material before engaging in a discussion session about it.

Discussion sessions will be scheduled at mutually convenient times. Sessions may be conducted in person, over the phone, or via video conferencing. Sessions will be scheduled in increments of 30 minutes.

The Client will notify the Coach of the exact number of hours needed prior to engaging in the scheduled calls and/or meetings.

The Coach reserves the right to bill the Client for a missed discussion session by the Client.

The Coach will attempt in good faith to reschedule a missed discussion session.

CLIENT RESPONSIBILITIES

The Client agrees to:

- Provide the Coach with access to relevant writing materials and documents.
- Commit to the agreed-upon schedule of coaching sessions.
- Be open to feedback and willing to implement suggested changes.

CONFIDENTIALITY

The Coach agrees to keep all Client information confidential. Client work will not be shared with third parties without the Client's consent.

The Client agrees to keep all learned techniques, coaching tools, and coaching materials confidential.

INTELLECTUAL PROPERTY

Any intellectual property provided to the Client by the Coach will remain the sole property of the Coach, including, but not limited to, copyrights, patents, trade secret rights, and other intellectual property rights associated with any ideas, concepts, techniques, inventions, processes, works of authorship, confidential information, or trade secrets.